

EnCOP Reflection on a Work Product Template

This tool has been designed to enable you, as a staff member to reflect on a work product that you have used, developed, or contributed to. Consider how you have or will use this experience to inform care or support for older people, their family, or friends. Think about:

<p>Type of work product (circle)</p> <ul style="list-style-type: none"> • Anonymised care records e.g., notes, letters, referrals • Care standards, protocols, guidelines etc. • Learning & development materials • Conference presentations • Service user resources • Audit and research products • Meeting minutes, reports, business cases • Other: 	<p>Audience / Recipients:</p>
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Background to the work product?

Give a brief outline of the key points of the work product – e.g., Why was it used or developed? Purpose? Did you refer to any guidelines or research to support its use or development?

Application to practice?

e.g., How have you or do you intend to apply it to your work or the work of others? Have you encountered barriers? Has it been evaluated? Do you have good or bad feedback? What were the outcomes?

EnCOP Reflection on a Work Product Template Continued

Application to EnCOP?

Which EnCOP domains or performance indicators do you think this links to?

Have you identified or actioned any changes or additional learning or development activity?

Name of staff member:

Date: